

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

JUNE 20, 2017

Board members present: Chairman Paul Jewell; Vice-Chairman Laura Osiadacz and Commissioner Obie O'Brien.

Others: Julie Kjorsvik, Clerk of the Board; Gene Dana, Sheriff; Greg Zempel, Prosecutor; Jill Scheffer, Event Center Director; Bert Marx, Transport Officer; Terry Powers, Assistant Maintenance Supervisor; Kathy Jurgens, Finance Manager; Kathy Howard, Paralegal Support Enforcement; Lorraine Hill, Paralegal Support Enforcement; Robin Raap, Office Administrator; Angela Bugni, Legal Secretary III; Karra Bailey, LE Technologist; Scott Casey, Finance Manager; Darren Higashiyama, Operations Commander; Doug Mitchell, Deputy Prosecutor III; Heidi Childs, Fiscal Analyst; Dora Van Epps, Fiscal Analyst; Jerry Pettit, Auditor; Paul Sander, Deputy Prosecutor III; Debbie Myers, Board Clerk; Jessie Blackwood, Legal Secretary I; Clinton Van De Venter, HHW Supervisor; Mona Fritz, Legal Secretary II; and approximately 25 members of the public.

CALL TO ORDER

Chairman Jewell called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Jewell led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Kathy Jurgens, Finance Manager introduced Scott Casey as the new Finance Manager in the Public Works Department.

PROCLAMATIONS

PROCLAMATION

CLE ELUM/ROSLYN BOYS GOLF TEAM DAY

COMMISSIONERS

Commissioner Osiadacz moved to approve a Proclamation declaring June 23, 2017 as "Cle Elum/Roslyn High School Boys Golf Team State Champions Day" in Kittitas County, honoring their 2017 1A State Title. Commissioner O'Brien seconded. Motion carried 3-0.

PROCLAMATION

NICK BAKER DAY

COMMISSIONERS

Commissioner Osiadacz moved to approve a Proclamation declaring June 22, 2017 as "Nick Baker Day" from Cle Elum/Roslyn High School honoring him for his 1A Individual State Championship Title for Boys Golf. Commissioner O'Brien seconded. Motion carried 3-0.

AWARDS & RECOGNITIONS

CERTIFICATE

TERRY POWERS

COMMISSIONERS

Commissioner Osiadacz moved to approve a Certificate of Recognition to Terry Powers for 25 years of dedicated service to the citizens of Kittitas County. Commissioner O'Brien seconded. Motion carried 3-0.

CERTIFICATE

BERT MARX

COMMISSIONERS

Commissioner Osiadacz moved to approve a Certificate of Recognition to Bert Marx for 30 years of dedicated service to the citizens of Kittitas County. Commissioner O'Brien seconded. Motion carried 3-0.

CERTIFICATE

ROBIN RAAP

COMMISSIONERS

Commissioner Osiadacz moved to approve a Certificate of Recognition to Robin Raap for 26 years of dedicated service to the citizens of Kittitas County. Commissioner O'Brien seconded. Motion carried 3-0.

CERTIFICATE

LORRAINE HILL

COMMISSIONERS

Commissioner Osiadacz moved to approve a Certificate of Recognition to Lorraine Hill for 25 years of dedicated service to the citizens of Kittitas County. Commissioner O'Brien seconded. Motion carried 3-0.

CERTIFICATE

KATHY HOWARD

COMMISSIONERS

Commissioner Osiadacz moved to approve a Certificate of Recognition to Kathy Howard for 10 years of dedicated service to the citizens of Kittitas County. Commissioner O'Brien seconded. Motion carried 3-0.

APPROVAL OF AGENDA

Chairman Jewell announced there would be an Executive Session at the conclusion of the Agenda.

Commissioner Osiadacz moved to approve the Agendas, as presented. Commissioner O'Brien seconded. Motion carried 3-0.

CONSENT AGENDA

Commissioner Osiadacz moved to approve the Agenda, as presented. Commissioner O'Brien seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
04/28/2017	BoCC/BoH Joint Public Hearing
05/29/2017	Office Admin
05/29/2017	Dept. Head- Cancelled
05/30/2017	Office Admin
05/31/2017	City ILA-UGA
06/01/2017	Culpepper & Merriweather Circus
06/05/2017	Agenda Study Session
06/05/2017	Office Admin
06/05/2017	Dept. Head-Event Center
06/05/2017	Dept. Head-Solid Waste
06/06/2017	Agenda Session
06/07/2017	Executive Session
06/07/2017	Executive Session
06/07/2017	Position and Duties of Chief Examiner
06/08/2017	Executive Session
06/08/2017	Executive Session

APPOINTMENT NICOLE KLAUSS – CITY OF ELLENSBURG COMMISSIONERS

Approve the Appointment of Nicole Klauss to represent the Ellensburg City Council on the Kittitas County Airport Advisory Board and the Law & Justice Council.

APPOINTMENT JEFF RAAP – WATER CONSERVANCY BOARD COMMISSIONERS

Approve the Appointment of Jeff Raap to the Kittitas County Water Conservancy Board for a Six-Year Term, effective immediately and expiring on April 5, 2023.

APPOINTMENT CIVIL SERVICE COMMISSION COMMISSIONERS

Approve the Appointment of Monica Mersinger to the Kittitas County Civil Service Commission, for a term effective immediately and expiring in June 2021.

RESOLUTION 2017-100 2018 BUDGET HEARINGS AUDITOR

Approve Resolution No. 2017-100, In the Matter of Setting Dates for the 2018 Budget Hearings in Kittitas County, to be held on December 4, 2017

at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

COUNTY ASSETS

AUDITOR

Approve Setting a Public Hearing to consider disposition of County assets by selling on Publicsurplus.com; trade in or disposal, to be held on Monday July 10, 2017 at 10:30 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT

MISSION SUPPORT ALLIANCE, LLC

SHERIFF

Acknowledge Service Agreement No. HRM-SA-17-005 between Mission Support Alliance, LLC, Prime Contractor to the United States Department of Energy, Richland Operations Office, and the Kittitas County Sheriff's Office in the amount of \$802.78 to use the EVOC skills pad, track, and trailer located at the HAMMER/Hanford Training Center on June 29, 2017 and July 6, 2017.

CONTRACT

CROSS MATCH TECHNOLOGIES

SHERIFF

Acknowledge a Contract Renewal between the Sheriff's Office and Cross Match Technologies in the amount of \$1,255.99 for a One-Year Maintenance Plan from August 1, 2017 to July 31, 2018 for the Bundled Assembly, LSCAN Guardian USB and LSMS on Desktops.

AGREEMENT

IMMUNIZATION PROGRAM

PUBLIC HEALTH

Approve the Washington State Department of Health, Office of Immunization and Child Profile Provider Agreement for Receipt of Publicly Supplied Vaccine from May 1, 2017 through April 30, 2018.

CONTRACT

AMENDMENT NO. 1 - DEPT. OF ECOLOGY

PUBLIC HEALTH

Approve Amendment No. 1 to Contract No. C1600148 between the State of Washington Department of Ecology and the Kittitas County Public Health Department, to allow for a shift in the amount up to \$8,000.00 between payroll items and non-payroll items, subject to Ecology's written approval per budget table provided between June 5, 2017 and June 30, 2017.

RESOLUTION 2017-101

KPFF CONSULTING ENGINEERS

PUBLIC WORKS

Approve Resolution No. 2017-101, Authorizing the Chair's Signature on a Formal Task Order Document No. 004 with KPFF Consulting Engineers to perform the required load rating efforts for 48 bridges prior to the

December 31, 2017 deadline to maintain compliance with NBIS.

RESOLUTION 2017-104 CALL FOR BIDS – HUNTZINGER ROAD PUBLIC WORKS

Approve Resolution No. 2017-104, Authorizing a Notice of Call for Bids for the Huntzinger Road Safety Improvement Project, to be accepted until July 14, 2017 at 10:00 a.m. at the Public Works Department 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING SURPLUS EQUIPMENT PUBLIC WORKS

Approve Setting a Public Hearing to consider Equipment Surplus to the County's needs and to authorize disposal of the same in accordance with RCW 36.34.080, to be held on July 10, 2017 at 10:30 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to Authorize the Clerk to publish said notice.

RESOLUTION 2017-102 CITY OF ELLENSBURG PUBLIC WORKS

Approve Resolution No. 2017-102, A Joint Resolution between Kittitas County and the City of Ellensburg, Amending the Compensation Section (Section 2) of the Interlocal Agreement for Sharing Resources Dated February 19, 2002 (Auditor's File Number 200202270012).

RESOLUTION 2017-103 HIGHWAY 9 LONG PLAT (LP-17-00005) CDS

Approve Resolution No. 2017-103, Preliminary Approval of the Highway 9 Long Plat (LP-17-00005).

RESOLUTION 2017-105 BIG CREEK TRAILS PUD CDS

Approve Resolution No. 2017-105, In the Matter of Approval of the Final Development Plan for Big Creek Trails Planned Unit Development (RZ-15-00001).

FINAL MYLARS MINERS CAMP (LP-16-00002) CDS

Approve the Final Mylars for the Plat of Miners Camp (LP-16-00002), a subdivision of approximately 8.26 acres into 21 single-family residential lots with Open Space tracts located at the Suncadia Master Planned Resort.

FINAL MYLARS THE LEGACY AT SUNCADIA (LP-17-00002) CDS

Approve the Final Mylars for the Plat of The Legacy at Suncadia (LP-17-00002), a subdivision of a portion of approximately 16.6-acre parcel

into 40 lots at the Suncadia Master Planned Resort.

AGREEMENT

SCJ ALLIANCE

CDS

Approve an Agreement for Professional Services between Shea, Carr & Jewell, Inc. (SCJ Alliance) and Kittitas County, in the total amount of \$88,091.00 for Consulting Services for the Comprehensive Plan Updates.

CONTRACT

AMENDMENT NO. 1 - DEPT. OF ECOLOGY

COMMISSIONERS

Approve Amendment No. 1 to Contract C1600097 between the State of Washington Department of Ecology and the Kittitas County Board of Commissioners, extending the period of performance from June 30, 2017 to June 30, 2018 and increase the budget amount by \$250,000.00 to purchase Mitigation Water and Metering Equipment.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

RESOLUTION 2017-097

TOURISM INFRAStructure

COMMISSIONERS

Commissioner Osiadacz moved to approve Resolution No. 2017-097, Adopting the Kittitas County Tourism Infrastructure Capital Improvement Program Projects including the City of Cle Elum - Washington State Horse Park Covered Arena; Kittitas County - Rodeo Arena Upgrade and Remodel; Kittitas County - Event Center Barns Remodel; City of Roslyn - Town to Teanaway; City of Roslyn - Old City Hall Remodel; Kittitas County Parks & Recreation District - Evergreen SnoPark Completion; City of Ellensburg - Visitor Center; City of Ellensburg - Wayfinding Master Plan; and the Kittitas County Parks & Recreation District - Teanaway/Yakima River Confluence. Commissioner O'Brien seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 11:44 a.m. Chairman Jewell announced the Board of Commissioners would recess into Executive Session for 10 minutes with Doug Mitchell, Deputy Prosecutor and Gene Dana, Sheriff to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a

party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action anticipated.

At 11:54 a.m. the Board reconvened out of Executive Session.

RELEASE OF CLAIMS

STATE FARM

PROSECUTOR

Commissioner Osiadacz moved to approve and authorize the Chair to sign a Mutual Release of Property Damage Claims with State Farm Mutual Automobile Insurance Company and Kittitas County relating to an auto accident on or about October 19, 2016 at Kittitas Highway and No. 6 Road Ellensburg, WA. Commissioner O'Brien seconded. Motion carried 3-0.


ADJOURNMENT

Commissioner Osiadacz moved to adjourn the meeting at 11:54 a.m. Commissioner O'Brien seconded. Motion carried 3-0. Meeting adjourned at 11:54 a.m.

CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Julie Kjorsvik


Paul Jewell, Chairman